

**WNYRIC Advisory Council Meeting Minutes
March 8, 2018**

Erie 1 BOCES 355 Harlem Road, Room A2, West Seneca, NY

DL Sites: Erie 1 BOCES, 355 Harlem Road, West Seneca, Room A2, Erie 2 LoGuidice Room 1 9520 Fredonia Stockton Road, Fredonia, CA Olean DL Room, 1825 Windfall Road, Olean, ON DL Room at Tech Center, 4124 Saunders Settlement Road, Sanborn, GST BOCES, Hornell High School Telepresence Room 134 Seneca Road, Hornell

Attending at Erie 1 BOCES:

Barb Mocarski	Michelle Okal-Frink
Rosanne Huffcut	Pon Sminiski
Patricia Bruce	Mary Beth Genovese-Scullion (Chair)
Tony Pullano	Lynn Reed
Jan Mathis	Ken Koch
Brandon Montross	Scott Michienzi
Valerie Winegarden (minutes)	

Attending via DL Sites:

Bob Spino	Cherity Allen
Jennifer Lilly	Jeffery Hazel
Maureen Taylor	Melanie Conley
Michael Graf	Chris Smith
Lynda Quick	Tim Cox
Michael Watson	Danielle O'Connor
David O'Rourke	Margaret Munson
Paul Casseri	

Absent :

Brian Russ	Clark Godshall
Eric Lawton	Greg Woytila
James Frame	Jeremy Palotti
Jim Fregelette	Joe Steinmetz
Karen Cuddy-Miller	Kimberly Moritz
Kristen Calkins	Liz Freas
Lynn Fusco	Marley Smith
Maureen Donahue	Michael Cornell
Mike Pavlock	Patricia Hochadel
Patrick Flaitz	Rich Calkins
Scott Payne	Scott Taylor
Tim Clarke	

Administrative Items:

- *Call to order*
 - Mary Beth Genovese-Scullion called advisory Council meeting to order at 2:00 p.m.
- *Roll call*
 - Introductions were made by region.
 - Membership updates: none

- *Minutes of December 6, 2017* Mary Beth Genovese-Scullion asked if there were any questions/corrections regarding the minutes of December 6, 2017 meeting and there were none. Pon Sminski made the motion to accept the meeting minutes; Jeffery Hazel seconded the motion. The minutes were unanimously accepted.
(16-yes/0-no/0-abstain).

- *Approval of March 8, 2018 agenda*

Mary Beth Genovese-Scullion asked if there were any questions/corrections/additions regarding the agenda for the March 8, 2018 agenda. Pon Sminski made the motion to accept the agenda seconded by Bob Spino. The agenda was unanimously accepted (16-yes/0--no/0-abstain).

Broadband and Effectiveness of Network—Brandon Montross

- Broadband steering committee held a meeting and had discussions on the future of the broadband plan
- Plan to research future tech plan options for conversations
- Looking to get preliminary pricing and what vendors are available to provide circuits
- Work on a timeline for RFP process
- Planning to have the ability to test some of the equipment ahead of time
- Will provide information to members prior to next meeting

Wifi on School Buses – Ken Koch

- Did first install at Lancaster
- Should have some good metrics to provide soon
- Will be piloting at Allegany Limestone also

Smart Schools Bond Act updates—Michelle Okal-Frink

- Last review board meeting was held November 27 and there have been no meetings since then.
- Have not seen a review board update since February 1
- Michelle received an email from a district stating SED indicated that they are at a stand-still to lack of staffing.
- SED said that the holdup is the detail expenditure review
- Stated they are receiving lots addendums to review
- Lynda Q suggested reaching out to our colleagues to get involved
- Michelle plans to provide a web-ex session in March-April to review Smart Schools. It will also be recorded.
- No set date for review board.

Education Law 2D—Michelle Okal-Frink

- Michelle is member of sub-committee of technical experts which was formed to provide guidance to the CPO on data privacy and security standards as noted in Section 5 of Ed Law 2D. The guidance will be used to help with the development of model policies.

2017-2018 793 Plan highlights—Jan Mathis, Michelle Okal-Frink, Rosanne Huffcut

- New Perimeter Firewall was installed on February 22, 2018. Went smoothly, there were a couple glitches but no major issues. Have seen improvement with new Firewall.
- 5.2 Research and support of new data collection requirements reports: Schools are asked to use NYSITELL forms. Requires data turned around in 10 days. It takes about a day to be processed. Over 50 students coming in with new screen name. Redesigned breakaway answer sheets. The cost will be

reflected in next year's billing.

- 6.0 CBT Support: Some school districts will participate in vendor scoring of NYS 3-8 assessments as a pilot project. Some will do CBT and others will be paper based. This will be a pilot this year, and then plan to release a RFP to two different vendors.

2017 – 2018 Statewide RIC Goals update – Rosanne Huffcut

- A demonstration of a vendor solution for the School Climate Survey, LinkIT, was held on March 5. Additional demonstrations can be scheduled if needed. Districts can choose to use the USDOE platform or a vendor provided solution. LinkIT product is reported as user friendly, maybe other vendors next year.
- CPO is planning to meet with districts across the state in April to provide an update on the privacy initiative with regard to Ed Law 2D.

Standards Committee Minutes and Resolutions – Jan Mathis

Minutes:

- A sub-committee has been created to have discussions on network multi-function printers. There are 2 representatives from each region on the committee. The committee had had discussions on how the bid process works and review of the financial side of it.
- Districts are indicating they want more choices.
- There were discussions regarding the issues and support of Papercut.
- District also would like more consulting prior to doing projects.
- Standards committee had requests for another option for VoIP. The committee was looking for a district to do POC or pilot. It's hard to do since it's a pretty involved process. CA and Erie 2 BOCES have Mitel systems. Dale Anderson will reach out to see how it goes and provide feedback. More info will be provided as it becomes available.

Motions:

Below are three (3) recommendations from the WNYRIC Standards Committee meeting on February 14, 2018 for WNYRIC Advisory Council action:

- Motion 1: Dave Kajdasz made a motion for Orchard Park to do POC for Cyber Power UPS and have it aid-able.
- Seconded by: Rob Morgan
- Vote results: 10 Yes/0 No/0 Abstain (unanimous)
- Motion 2: Tony Moreno made a motion to change Veeam Backup Essential to Veeam Backup under category 8. Server Backup under sub-category Software.
- Seconded by: Ryan Finney
- Vote results: 10 Yes/0 No/0 Abstain (unanimous)
- Motion 3: Rob Morgan made a motion to add NNI under Yosemite/Novanet.
- Seconded by: Dave Kajdasz
- Vote results: 10 Yes/0 No/0 Abstain (unanimous)

Mary Beth Genovese-Scullion asked if there were any questions/corrections/additions regarding the motions and there were none. Danielle O'Connor made the motion to accept the motions from the Standard Committee and the motions were seconded by Pon Sminiski. The motions were unanimously accepted (15-yes/0-no/1-abstain).

Wiki spaces no longer available-- will be moving to O365 in September

Informational update:**CBT – Michelle Okal-Frink:**

- ScorePoint training was provided at Erie 1 BOCES on March 6. Field testing assignments are available
- Practice tests are available under the announcements section
- Proctor training webinar will broadcast on March 21. Registration is currently available. The session will also be recorded.
- Q&A information from the winter Roadshow are available for review on the CBT resource page.
- Several districts in this region will participate at some level in 3-8 CBT this year.
- Stand-alone field testing is later in year around May 21-June 8

Round table with each region:

GST - one

CA - none

O/N -none

Erie 2 - none

Erie 1 - none

2017-2018 Meeting Dates:

- Thursday, May 17, 2018

Pon Sminiski made a motion to adjourn the meeting at 2:30 PM; Danielle O'Connor seconded the motion.

Respectfully submitted by: Valerie Winegarden